CARSON CITY BOARD OF SUPERVISORS Minutes of the Special April 29, 1991, Meeting Page 1

A special session of the Carson City Board of Supervisors was held on Monday, April 29, 1991, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 5:15 p.m.

PRESENT:	Marv Teixeira Greg Smith Tom Tatro Kay Bennett	Mayor Supervisor, Ward 1 Supervisor, Ward 3 Supervisor, Ward 4
STAFF PRESENT:	John Berkich Kiyoshi Nishikawa Noel Waters Pat Sorenson Mary Walker Dan O'Brien Tim Homann Harvey Brotzman Margaret Robinson Katherine McLaughlin Don Davis Bill Barker Sheila Clements Walt Statton (B.O.S. 4/29/91 Tape 1-0005	City Manager Clerk-Recorder District Attorney Deputy City Manager Finance Director Public Works Director City Engineer Regional Transportation Engineer Administrative Assistant to the Public Works Director Recording Secretary Fleet Manager Street Superintendent Emergency Management Coordinator Communications Officer

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the budget and/or supporting documentation. Staff members present are listed above. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during the normal business hours.

Mayor Teixeira called the meeting to order at 5:20 p.m. Mr. Berkich lead the Pledge of Allegiance. Roll call was taken and a quorum was present although Supervisor Tatro had not yet arrived and Supervisor Fettic was absent.

PUBLIC WORKS DEPARTMENT: COMMUNICATIONS; EMERGENCY MANAGEMENT (1-0015) -Enterprise Accounts will be considered at another meeting. Clarification ensued on the cost accounting process. (Supervisor Tatro arrived during this discussion--5:25 p.m.) Discussion ensued on the communication positions; services provided to the golf course; golf course irrigation equipment including its monitoring equipment; the supplemental request for a technician; items which will not be covered if the position is not granted; benefits of the FEMA Emmetsberg emergency management training class which the City staff, Board members and community leaders had attended; need for more citizen awareness and involvement; HAZMAT training; Reno's policy to not respond to hazardous material situations outside of its area; and need for equipment and training in HAZMAT procedures. Supervisor Bennett directed the City Manager to add to the one-shot list a mechanism to notify all residents of emergency procedures during a hazardous incident. Ms. Clements noted that a majority of this information is found in the front of <u>Nevada Bell Telephone Directory</u>. Mayor Teixeira stressed the need for an action plan. Supervisor Smith be involved with the next emergency situation. Mayor Teixeira directed that the request for \$2,000 to fund the Emergency Management Committee and that the 800 megaherst band radio for the Senior Citizens Center be added to the one shot list. (1-1746) STREET - MAINTENANCE; STREET - ADMINISTRATION; ROAD MAINTENANCE - GAS TAX; ROAD MAINTENANCE - SALES TAX - Reasons for the various funds were explained. Problems with the street sweeper were discussed. Supervisor Bennett commended Mr. Barker on the appearance of Carson Street. The supplemental request for a heated truck barn was added to the one-shot list. The decline in revenue, SB 112, and an experimental bonding agent were discussed at length. Supervisor Smith commended Public Works and this Division on their reaction to problems when he has contacted them.

(1-2895) ENGINEERING - Clarification explained the difference between this Division and Regional Transportation Commission's Engineer. The RTC CADD program has not been utilized by this Division due to the cost related thereto and lack of funding. The advantages of a VCR and Cam Recorder were noted and added to the list.

(2-0285) TRAFFIC ENGINEERING; TRAFFIC/TRANSPORTATION - Discussion ensued on a proposal to send outstanding parking tickets to a collection agency and utilizing an Administrator to listen to the appeals rather than the present judicial process. Concerns were expressed by Mr. O'Brien about the projected revenue figures.

BREAK: At 7:15 p.m. a five minute recess was taken. When the meeting reconvened a quorum was present although Supervisor Fettic was absent as noted.

OTHER MATTERS (2-0695) - Mr. Berkich explained Mark Rodder's request that the item for the Kings Canyon Partnership be deferred until the 16th. The media has been requested to announce this matter.

ORMSBY SANITARY LANDFILL; REGIONAL TRANSPORTATION COMMISSION; VEHICLE MAINTENANCE; PUBLIC WORKS ADMINISTRATION - Revenue projections, the proposed two percent franchise fee increase, and the status of Kleinfelder contract for assessment of the landfill were discussed. Regional Transportation projects were outlined including funding. The need for an ongoing program to keep the right-of-ways free from debris was discussed. Construction problems were noted. (2-1545) Mr. Berkich outlined his recommendations for capital acquisitions. The Vehicle Maintenance supplemental requests were discussed at length. The cost accounting program for services provided to the enterprise accounts was detailed. Discussion included reasons the cut rate shops were not utilized for minor items and City-wide need for building and vehicle maintenance. Mayor Teixeira added the maintenance facility to the list. Mr. Berkich explained the vehicle replacement criteria. Considerable discussion ensued concerning the Sheriff's need for a larger van to transport prisoners. Supervisor Smith's proposal to use video arraignments could not be utilized at this time due to a lack of space for the videoing at the Sheriff's Department. Supervisor Smith suggested second hand vehicles be procured. Mr. Davis noted that the State discounts for new vehicles made it a better buy than the higher cost for a used vehicle. Supervisor Tatro supported his contention by explaining his experience at State Purchasing when considering vehicular purchases. Mr. Waters explained the reasons for the current program to utilize two patrol cars and the van to transport prisoners. The van requested by the Sheriff was discussed. Supervisor Tatro suggested discussion be held with the Sheriff concerning the feasibility of utilizing two 15 passenger vans. He felt that the usefulness of the 31 passenger van as compared to the 15 passenger vans should the Sheriff and Courthouse functions be relocated would be nil. Mayor Teixeira then explained a request he had made three years ago concerning the City vehicles which were being taken home and the assignment of current vehicles. Until he received this information, he could not support any vehicle replacement. Mr. Berkich felt that he had supplied this information to the Board a year ago and would resubmit same. Mayor Teixeira requested an update of that report to be sure that the numbers and usage matched. Supervisor Tatro felt that he had received the reports being requested. Mr. Berkich, again, stated his willingness to supply the information. Following discussion of the Administrative budget, Mayor Teixeira requested Mr. O'Brien establish his listing priority.

There being no other matters for discussion, Supervisor Tatro moved to adjourn. Supervisor Bennett seconded the

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motion. Motion carried 4-0. Mayor Teixeira adjourned the meeting at 8:45 p.m.

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ARE SO APPROVED ON _____June_6____, 1991.

_/s/____ Marv Teixeira, Mayor

ATTEST:

_/s/____ Kiyoshi Nishikawa, Clerk-Recorder